**Jeffrey Kamden Coursey  
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Objective

Computer and Information Technologies college graduate with an emphasis in network administration and systems support. Strong technical and problem-solving skills with hands-on experience in warehouse systems and customer service. Seeking an entry-level IT position to apply and expand technical knowledge in a professional environment.

## Education

Southcentral Kentucky Community and Technical College  
Associate in Applied Science in Computer and Information Technologies  
Expected Graduation: May 2025  
Relevant Courses:  
- Networking Fundamentals  
- Operating Systems  
- Computer Hardware and Software  
- Cybersecurity Basics  
- Systems Analysis

## Skills

* Technical Skills
* Microsoft Office Suite (Word, Excel, PowerPoint)
* Windows and Linux OS
* Human Machine Interface (HMI) Systems
* Networking Equipment & Configuration
* Inventory Management Systems

**Soft Skills**

* Team Collaboration
* Problem Solving
* Time Management
* Adaptability
* Customer Service

## Work Experience

* Material Handler

Novelis, Guthrie, KY | July 2020 – Present

- Efficiently unload and organize incoming shipments to maintain workflow and storage optimization.

- Operate HMI systems to monitor and control aluminum shredding operations safely and effectively.

- Collaborate with a team of 10+ employees to ensure consistent production flow and workplace safety.

* Warehouse Associate

Valor Oils, Bowling Green, KY | Jan 2023 – Dec 2023

- Fulfilled and packaged customer orders for race fuel and other fuels with accuracy.

- Operated forklifts and other mobile equipment to support warehouse operations.

- Improved inventory tracking through daily audits and systematic organization.

* Sales Representative

Cricket Wireless, Russellville, KY | Nov 2021 – May 2022

- Sold coverage plans and mobile devices, achieving monthly sales targets.

- Provided technical support and product guidance to customers.

- Handled transactions and managed inventory using POS systems.

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## References

Neel, Will  
(270) 996-0920

Norris, Daniel  
(769) 234-4653

Winsett, Jordan  
(270) 820-5011